



King County

Always at your service

ATTENTION: YOU MUST FILE YOUR CASE BEFORE SUBMITTING THIS PACKET. PLEASE PROVIDE YOUR KING COUNTY CASE NUMBER WHERE REQUESTED.

For more information on how to file your case, please visit the Facilitator's Office or go online at:

<http://www.kingcounty.gov/courts/scforms/familylaw.aspx>

Simple Divorce Packet

For Finalizing Agreed/Uncontested Cases of Divorce and Legal Separation for both Marriages and Domestic Partnerships

- Questionnaire/Application
- Simple Dissolution (Divorce) Disclosure
- Exhibit "A" to Findings of Fact and Conclusions of Law
- Declaration in Lieu of Formal Proof
- Pre-Dissolution Survey

COMPLETED PACKET MAY BE MAILED OR DELIVERED TO THE FOLLOWING LOCATIONS:

Kent (KNT) Cases:

King County Superior Court MRJC
401 4th Ave N, Room 1D or 3D
Kent, WA 98032

Seattle (SEA) Cases:

King County Superior Court KCCH
516 Third Ave, Room W-280 or W-382
Seattle, WA 98104

Note: if you are eligible for the Simple Divorce program, you will be contacted within 14 days of our receipt of your application.

Questions may be directed to SimpleDivorce@KingCounty.gov

King County Superior Court Simple Divorce Application

The Simple Divorce program is designed for pro se parties without minor children that are in complete agreement on all issues in the case. If you do not agree on who gets what and who pays what, you do not qualify for this program.

Please answer **Yes** or **No** to the following questions (circle one):

Do you or your spouse/partner have attorney representation in this matter?	Yes No
Are there children of the marriage or registered domestic partnership?	Yes No
Do you or your spouse/partner have stock options or stock plans you intend to divide?	Yes No
Are you or your spouse/partner requesting a protection order or restraining order?	Yes No
Do you or your spouse/partner have non-publicly traded private investments you intend to divide?	Yes No
Do you or your spouse/partner own a business or business interest you intend to divide?	Yes No
Is there a separation contract or prenuptial agreement?	Yes No
You have not started the case; the petition hasn't been filed with the Clerk's Office.	True False

If you responded "yes" or "true" to any of the above questions/statements, you do not qualify for the simple divorce program. You may seek assistance from the court facilitators for forms and instructions on your case.

Does either party have a 401K retirement plan/pension that you intend to split? If yes, specify how _____	Yes No
Does either party own real property (a home or land)? If yes, specify how to award: _____	Yes No
Does either party have stock options and/or non-publicly traded private investments? If yes, specify how to award: _____	Yes No
Does either party own a business or business interest? If yes, specify how to award: _____	Yes No
Is either party seeking reimbursement for fees paid to attorneys or for other costs? If yes, how much? \$ _____. Who should pay? _____	Yes No
Is any party pregnant?	Yes No
Is the husband or domestic partner not the father of a child born during the marriage or domestic partnership?	Yes No
Is the combined income of both parties at or above \$70,000/year?	Yes No
Is the respondent <u>unavailable</u> to sign additional documents in this case?	Yes No
Have you properly notified the respondent of your petition and s/he failed to respond?	Yes No

If you answered yes to the above questions you may be contacted by court staff to inquire further about whether you qualify for the program. Please be sure to provide current contact information.

Who referred you or told you about Simple Divorce?

FLO Class ☐ Facilitator Office ☐ Status Conf./Non-Compliance Hearing ☐ Other ☐

King County Superior Court Case Number: _____KNT/SEA

Please note: if you have not filed the petition with the Clerk's Office, you are not currently eligible for the Simple Divorce program.

Full Name of Petitioner/Party #1 _____

Phone number: _____ Email address: _____

Please check if you prefer an electronic copy of your final documents ☐

Mailing address: _____

In which county and state does this party live? _____

Is this address confidential?

Yes

No

Please circle preferred method of contact: **Phone** **Email**

Full Name of Respondent/Party #2 _____

Phone number: _____ Email address: _____

Please check if you prefer an electronic copy of your final documents ☐

Mailing address: _____

In which county and state does this party live? _____

Is this address confidential?

Yes

No

Please circle preferred method of contact: **Phone** **Email**

Date of Marriage or Registered Domestic Partnership _____

Place of Marriage (City, State) _____ Date of Separation _____

Are either of you seeking maintenance (alimony)

Yes

No

If so, how much per month? \$ _____ For how long? _____

Who (which party listed above) will pay the maintenance? _____

Do you or your spouse wish to change your name?

Yes

No

If yes, please list full name(s) (first, middle and last): _____

OFFICE USE ONLY:

Eligible: ☐ Yes ☐ No

☐ Joinder signed ☐ Default

90-days Expires: _____ Presentation Date: _____

☐ Email final orders, to be returned by: _____

☐ Appointment needed for signature

NFMD: ☐ Yes; hearing date: _____ ☐ No

Final Orders:

☐ Drafted

☐ To be drafted by: _____

Payment:

Amount: _____

Receipt # _____

Date Received: _____

King County Superior Court Simple Dissolution (Divorce) Disclosure

The Simple Dissolution (Divorce) program (SD) is available to help people with agreed divorces or legal separations of marriages and registered domestic partnerships prepare all necessary paperwork to complete their case. A simple dissolution is one where there are no children of the marriage or partnership and no significant assets. The program staff may, at their discretion, decide whether or not you qualify for the SD Program. If you do not qualify, any money you paid will be refunded. However, by filling out and submitting this packet, both parties acknowledge and agree that they have read and understand the following:

The program staff may prepare the documents to complete your divorce or legal separation. However, program staffs are employees of King County Superior Court and ARE NOT YOUR LAWYERS, but neutral third parties who do not represent any party in your case. Communications between you and the program staff are NOT confidential. Furthermore, there is no attorney-client relationship between you and the program staff regardless of whether program staffs are attorneys or not.

Forms completed by program staff on your behalf are prepared with the information provided by you. You are solely responsible to ensure the documents are true and complete, including information regarding your assets, debts and agreements.

Program staffs are not responsible for accuracy of the documents once they are prepared. It is your responsibility to read, understand and check the accuracy of the documents prior to signing and/or finalizing your case. Program staff shall not be held responsible for any inaccuracies in your documents whatsoever.

You must consult with your own attorney for a confidential conversation and personalized advice, including discussion of your legal rights and/or what agreements may or may not be in your best interest. You are encouraged to seek independent legal advice prior to signing any legal documents including those prepared by program staff.

Program staff cannot assist you if you are formally represented by an attorney.

Program staff may provide information and services to the other party in your case.

Program staff are NOT RESPONSIBLE for the outcome of your case.

BOTH PARTIES MUST REVIEW AND SIGN THIS FORM TO BE SUBMITTED WITH YOUR QUESTIONNAIRE/APPLICATION.

Petitioner: I have read this *Disclosure* or have had it read to me and I fully understand and accept it

Respondent: I have read this *Disclosure* or have had it read to me and I fully understand and accept it

Signature Date

Signature Date

Print Name

Print Name

Case number: _____

EXHIBIT "A" to Findings of Fact and Conclusions of Law

Property and Obligations

A. Property acquired by either party during the marriage or domestic partnership:

A.1 Real Property (*houses, land*):

☐ None.

☐ Real property located at (*provide address*): _____

A.2 Vehicles (cars, motorcycles, boats, etc.):

☐ None.

☐ List vehicles:

Year, make, and model of vehicle (<i>for example, 2005 Honda Accord</i>):	Name on title (Petitioner or Respondent or both):	Who will keep the vehicle (Petitioner or Respondent)?

A.3 Bank accounts acquired during the marriage:

☐ None.

☐ List accounts:

Name of Account (<i>for example, US Bank Savings</i>):	Account holder (Petitioner or Respondent or both):	Who will keep the account or how will funds be divided?

A.4 Any portion of retirement, profit sharing, stock options, 401(k), voluntary investment, pension, IRA, mutual funds, investment accounts, or other accounts acquired during the marriage or domestic partnership:

☐ None.

☐ List accounts:

Name of Account (for example, <i>Teamster's Union retirement</i>):	Account holder (Petitioner or Respondent or both):	Who will keep or how will funds be divided?

A.5 Personal property acquired during the marriage or domestic partnership (*jewelry, furniture, household goods, etc.*):

☐ None.

☐ All personal property has previously been divided to the mutual satisfaction of the parties.

☐ List property:

Description (for example, <i>42" Samsung TV</i>):	Who has it? (Petitioner or Respondent):	Who will keep it? (Petitioner or Respondent)

B. Property acquired by either party *before* the marriage/domestic partnership or *after* the date of separation:

B.1 Real Property (*houses, land*):

☐ None.

☐ Real property located at (*provide address*): _____

B.2 Vehicles (cars, motorcycles, boats, etc.):

☐ None.

☐ List vehicles:

Year, make, and model of vehicle (<i>for example, 2005 Honda Accord</i>):	Name on title (Petitioner or Respondent):	Who will keep it?

B.3 Bank accounts:

☐ None.

☐ List accounts:

Name of Account (<i>for example, US Bank Savings</i>):	Account holder (Petitioner or Respondent):	Who will keep the account or how should funds be divided?

B.4 Any portion of retirement, profit sharing, stock options, 401(k), voluntary investment, pension, IRA, mutual funds, investment accounts, or other accounts acquired either *before* the marriage/domestic partnership or *after* the date of separation:

☐ None.

☐ List accounts:

Name of Account (for example, <i>Teamster's Union retirement</i>):	Account holder (Petitioner or Respondent):	Who should keep or how should funds be divided?

B.5 Personal property (*jewelry, furniture, household goods, etc.*):

☐ None.

☐ All personal property has previously been divided to the mutual satisfaction of the parties. Each party shall maintain possession of all personal property currently in his or her possession.

☐ List property:

Description (for example, 42" Samsung TV):	Who has it? (Petitioner or Respondent):	Who will keep it? (Petitioner or Respondent)

C. Debts and Liabilities:

C.1 Debts and liabilities acquired by either party *during* the marriage or domestic partnership:

☐ None.

☐ List debts and liabilities (include mortgages on real property and auto loans):

NAME OF CREDITOR and DESCRIPTION (for example, GMAC, mortgage on real property):	Account holder (Petitioner, Respondent, or both):	Who will pay it or how will debt be divided?	What is the balance of the debt?

C.2 Debts and liabilities acquired by either party *before* the marriage/domestic partnership or *after* the date of separation:

☐ None.

☐ List debts and liabilities (include mortgages on real property and auto loans):

*Debts and liabilities in **Petitioner's** name:*

NAME OF CREDITOR and DESCRIPTION (for example, GMAC, mortgage on real property):	Who should pay or how should debt be divided?	What is the balance of the debt?

Debts and liabilities in Respondent's name:

NAME OF CREDITOR and DESCRIPTION <i>(for example, GMAC, mortgage on real property):</i>	Who should pay or how should debt be divided?	What is the balance of the debt?

By signing below, I represent I have reviewed the information provided on pages 1 through 6 of this document (entitled Exhibit "A") and declare under penalty of perjury under the laws of the state of Washington that the information contained herein is true and correct.

Signed at _____(City), _____(State), on _____(Date).

Signature of Petitioner

Print Name of Petitioner

Signed at _____(City), _____(State), on _____(Date).

Signature of Respondent

Print Name of Respondent

**Superior Court of Washington
County of King**

[] In re the Marriage of:
[] In re the Domestic Partnership of:

And
Petitioner,
Respondent.

No.

**Declaration in Lieu of Formal
Proof**

REQUEST: The undersigned party requests immediate entry of Findings of Fact/Conclusions of Law and Decree without the necessity of a personal appearance, and states:

RESIDENCE: Either the petitioner or respondent was a resident of the State of Washington or was a member of the Armed Forces and was stationed in the State of Washington when the petition was filed.

90 DAY WAITING PERIOD: If this is a dissolution of marriage, the marriage is now irretrievably broken and at the time the final orders are presented to the court more than 90 days will have elapsed since the later of the Petition being filed and/or service being completed.

MARRIAGE: The parties were married on _____ (date), at _____ (City, State) and separated on _____ (date).

PREGNANCY: The wife is not now pregnant.

PROPERTY: All property and all debts of the parties are fairly and completely divided in the Decree.

PERJURY: I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Dated: _____, 201__ at _____, Washington.

Signature of Requesting Party

Print or Type Name

(Only one party needs to sign.)

Thank you for participating in the SIMPLE DISSOLUTION (DIVORCE) program. At this time, this program is a pilot project so your feedback is essential. Please complete the following questions AFTER completing the attached Questionnaire/Application materials. A POST-DISSOLUTION survey will be sent to you for completion with copies of your final orders.

PRE-DISSOLUTION SURVEY:

1. How did you hear about this program?

2. Although you are not being charged a fee for services, do you feel any fee, with income-based fee reductions, is reasonable? YES NO (Circle One)

Please explain why or why not: _____

If yes, please indicate what fee for services you would consider reasonable (circle one): \$50 \$100 \$150 \$200

3. After completing the Questionnaire/Application materials, please complete the following questions:

Were the materials easy to understand? YES NO (Circle One)

If NO, please explain: _____

Did you understand the benefits and limitations of this program? YES NO (Circle One)

If NO, please explain: _____

4. Please provide any suggestions or comments: _____

PLEASE ANSWER ALL QUESTIONS TO THE BEST OF YOUR ABILITY.
INCOMPLETE APPLICATIONS CANNOT BE PROCESSED.

PLEASE RETURN THIS COMPLETED PACKET TO:

Kent Cases

King County Superior Court- MRJC
401 4th Ave N. Room 1D or 3D
Kent, WA 98032

Seattle Cases

King County Superior Court- KCCH
516 Third Ave. Room W-280 or W-382
Seattle, WA 98104